IFIP WG7.3

(3/4/92)

Bylaws

1 Name, Goals and Purpose

1.1 The Working Group 7.3 on Information Processing System Modeling, Measurement and Evaluation (in short WG 7.3) is part of IFIP TC 7 and follows IFIP’s goals and procedures. In particular the decisions made by WG 7.3 on officers and members are presented by the Chairman of WG 7.3 to TC 7 for approval.

1.2 The area of interest is the performance evaluation of Information Processing Systems using mathematical and empirical methods.

1.3 The goals of WG 7.3 are

- To promote research in the area of interest
- To promote dissemination of results through lectures, publications, meetings and tutorials
- To provide a forum for the interchange of ideas among its members.

1.4 Among the means to reach the goals are

- The “PERFORMANCE xy” conference which is held at regular intervals. Co-sponsorship with other professional societies is sought when appropriate.
- Regular WG 7.3 Workshops.
- The WG 7.3 acts as sponsor of other regional and international meetings in the area of interest.

1.5 The WG 7.3 is politically neutral and does not discriminate on the basis of country, race, religion or sex.

2 Members and their responsibilities

2.1 Eligible as members are persons who are active in the field of interest through research, teaching and leadership of research groups.

2.2 Members agree to participate regularly in the activities of WG 7.3. They are expected to participate in the General Vote (see paragraph 9.)

2.3 Candidates for membership must be nominated by the Membership Committee (see paragraph 6.)

2.4 Members are elected by General Vote with simple majority of ballots returned.

3 The institutions of WG 7.3 are

3.1 The Office
3.2 The General Assembly
3.3 The Membership Committee
3.4 The Auditor
4 The Office
4.1 The Office is made up of the Chairman, the Vice Chairman and the Secretary/Treasurer. It manages the business of WG 7.3.
4.2 The officers are elected by General Vote for a term of 3 years or two successive “PERFORMANCE xy” conferences, whichever is longer. Re-election for one additional term is permissible.
4.3 Any member of WG 7.3 can nominate candidates for officers. Officers are elected by General Vote with the candidate having the largest number of votes for a given office position elected.
4.4 Among the duties of the Office are:
   • To determine whether members continue to comply with membership requirements
   • To prepare the meetings of the General Assembly at the occasion of “PERFORMANCE xy”
   • To stimulate the organization of WG 7.3 workshops
   • To decide on sponsorship of symposia and conferences
   • To appoint the Membership Committee
   • To organize the General Vote
   • To manage WG 7.3 finances

5 The General Assembly
5.1 Meets at every “PERFORMANCE xy” conference and is constituted by the members present.
5.2 The chairman leads the meeting of the General Assembly. An agenda is prepared by the Office and mailed to the members in advance. Members can request items to be put on the agenda in writing at least two weeks prior to the meeting of the General Assembly.
5.3 Members who are not able to attend the meeting of the General Assembly may express views on agenda items in writing to the Chairman who will present them at the meeting.
5.4 The following are standard items on the agenda
   • Report on the activities of the Office
   • Report of the Auditor
   • Approval of the financial expenditures
   • Nomination of candidates for Office or Auditor

6 The Membership Committee
6.1 The Membership Committee is appointed by the Office at the beginning of each Office term. It consists of at least 3 members, including the WG 7.3 Chairman.
6.2 The Membership Committee actively seeks and proposes candidates for joining WG 7.3. Candidates should be outstanding representatives of the field of interest. They should have a solid record of research accomplishments or bear responsibility as managers of groups working in the area of interest. The admission policy should make membership a prestigious appointment.
6.3 The Membership Committee prepares CV summaries of the candidates for circulation before the mail ballot.
6.4 Within the quality requirement a diversity of countries and institutions is sought.

7 The Auditor
7.1 The Auditor is elected in the same way and for the same length of time as the Officers.
7.2 The Office keeps proper accounting which is checked by the Auditor.
7.3 The Auditor reports to the General Assembly which may subsequently approve the accounting of the preceding period. Approval implies the Officers have properly discharged their responsibilities for this period.

8 Revision of the Bylaws
8.1 A revision can be proposed by
   • The Office
   • Five members
8.2 The members will decide on a proposed revision of the bylaws by General Vote. A 2/3 majority of the ballots returned is needed.

9 The General Vote
The vote is organized by the Office and conducted by mail.

10 Transition Rules
10.1 The Bylaws will be put to the General Vote. If accepted the current officers will form the Office for a first term. Since there is currently no auditor, candidates for the position of Auditor will be nominated by the Office (or any other member wishing to do so) and elected by the General Vote, with the candidate receiving the largest number of votes elected.